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12/2/62  
REVIEWER: [ ]

OXC-6552  
Copy 6 of 6

3 March 1964

25X1

**MEMORANDUM FOR: Assistant Director, OSA**

**THROUGH:** Chief, Programs Staff  
Deputy Assistant Director, OSA

**SUBJECT:** Performance of "Command Post" Staff and  
Recommendation re: [ ]

25X1A

1. I would like to call attention to the unstinting cooperation and assistance afforded by those personnel of OSA who were designated or volunteered to help in establishing and maintaining a "Command Post" during the critical period immediately prior to and subsequent to the surfacing of the A-11 this past week.

2. The competence and professional performance of all members of the ad hoc CP staff are reflected, I believe, in the fact that all problems which arose were quickly and efficiently resolved, all deadlines were met with well constructed reports, and in no instance was any action taken or omitted which resulted in criticism of OSA and/or its role in the surfacing exercise.

3. Special mention is accorded [ ] of the Programs Staff who assumed responsibility for setting up the administrative procedures, preparation of the wall charts and other facilities, and who, more than any other individual, was responsible for the smooth functioning of the Command Post during the operation. I strongly recommend that consideration be given to a more tangible recognition of [ ] contribution,

RB/OSA # 7

This document contains information

referring to [ ]

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possibly in the form of an in-grade step increase for meritorious performance. The competence, cooperative spirit and initiative displayed by [ ] in this instance are, from my observation of him over an extended period, only typical of the manner in which he discharges all assignments he undertakes.

[ ]  
Special Assistant for Liaison  
Office of Special Activities

SAL/OSA [ ] :sld

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